

GCIS My Portfolio Update
12th Grade Career Development Advisement Activity #4
Teacher as Advisor Program (TAP)
Estimated time: 30-45 minutes

National Career Development Standard/Competency

1. Understanding the influence of a positive self-concept
 - Identify and appreciate personal interests, abilities, and skills
 - Demonstrate an understanding of how individual characteristics relate to achieving personal, social, educational, and career goals
4. Understanding the relationship between educational achievement and career planning
 - Describe the relationship of academic and vocational skills to personal interests
 - Describe how education relates to the selection of college majors, further training, and/or entry into the job market
 - Describe how learning skills are required in the workplace

Goal:

Students will use GCIS to review and update their portfolios.

Objectives:

- Understand the need to review and update portfolio information
- Use GCIS as a source for career information

Materials:

- 12th Grade Career Development Advisement Activity #4 handout - **GCIS My Portfolio Update**
- Pen or pencil

Activity:

1. *Greet students:* “Welcome to advisement. This is the LAST career-related activity we will cover. I hope you have gather information that will allow you to make the best possible decisions regarding your future. The last time we focused on career development we talked about Georgia schools. I hope you are investigating ALL your options. Today we’re going to discuss goals for the future. Take a few minutes and answer these questions. “Are your after-high school goals the same as when you were an eleventh grader?” *Allow time for students to respond.* “Are there school or community opportunities you may be missing?” *Allow time for students to respond.* “Is everything that you’re doing in high school directly related to your postsecondary and career goals?” *Allow time for students to respond.* “Are any of you participating in Career/Technology Student Organizations?” *Allow time for students to respond.*
2. “What about your leisure activities and hobbies? Raise your hand if you have a hobby or volunteer situation that contributes directly to your career goals.” *Call on students and let them discuss how their hobbies or situations contribute to their career goals.* “What are some community, summer-break or after-school opportunities available to students that can provide work experience?” *Allow time for students to discuss the question. Write their answers on the board.*
3. “Every year it’s a good idea to evaluate what you’re doing and where you’re going and look around for opportunities you might be missing. It’s also a good time to have a look at your

portfolio and see what needs updating and perhaps consider some areas that you haven't addressed before."

4. *Tell students they will be updating their GCIS portfolios. Distribute the student handout, **GCIS My Portfolio Update**. Go over the directions for the activity, answer questions from students, and ensure that they understand the assignment and when it is due. Remind students that the GCIS Portfolio is life-long. They will be able to use the program as part of their portfolio for a lifetime using their self-selected User Name and Password. Wish them **GOOD LUCK and ECONOMIC PROSPERITY**.*

Evaluation:

Students will be evaluated on their participation in the class discussions and on their handouts.

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Student name: _____

Advisor: _____

Date: _____ Due Date _____

My Portfolio is a source for collection, reflection, and correction, a unique source created and managed by **YOU**. Used wisely, it can continue to direct and help you plan the next steps in your career development. What **are** your goals for after high school? How **do** you get from here to there? Have you succeeded in laying the foundation for your goals? Will you be ready to take the next step? Take the time to review your one-of-a-kind creation. Update and revise any information needed. It's all about **YOU**.

Directions

1. Log into GCIS using your personal portfolio User Name and Password.
2. Click on **My Portfolio Main Menu** and review the contents beginning with your personal information. Update any information that's needed throughout.
3. Once you've reviewed your information, don't forget to save any new information in your portfolio.
4. Answer the following questions about the activity on a separate sheet of paper and turn it in to your advisor by the due date.
 - Does your portfolio continue to reflect your current interests or have they changed?
 - Is your high school coursework on track with your current career plans?
 - Do your post-high school plans include going to a two- or four-year college? Does your coursework support your plans? How?
 - Do you have work experience that contributes to your career goals? How?
 - What are some of the school or community opportunities for work experience to further your career goals?
 - Are you interested in volunteer work? Why or why not?
 - Do you have hobbies that contribute to your career goals? How do they contribute?

