

GCIS My Portfolio Update
10th Grade Career Development Advisement Activity #4
Teacher as Advisor Program (TAP)
Estimated time: 30-45 minutes

National Career Development Standard/Competency

1. Understanding the influence of a positive self-concept
 - Identify and appreciate personal interests, abilities, and skills
 - Demonstrate an understanding of how individual characteristics relate to achieving personal, social, educational, and career goals
4. Understanding the relationship between educational achievement and career planning
 - Describe the relationship of academic and vocational skills to personal interests
 - Describe how education relates to the selection of college majors, further training, and/or entry into the job market
 - Describe how learning skills are required in the workplace

Goal:

Students will use GCIS to review and update their portfolios.

Objectives:

- Understand the need to review and update portfolio information
- Use GCIS as a source for career information

Materials:

- 10th Grade Career Development Advisement Activity #4 handout - **GCIS My Portfolio Update**
- Pen or pencil

Activity:

1. *Greet students:* “Welcome to advisement. Your last career development assignment provided you with lots of information about financial aid. I hope you learned a little about the terminology and the process. Remember you will have other opportunities to learn about financial aid and you can always use the local GO Center to gather more information. Today we’re going to discuss goals for the future. Take a few minutes and answer these questions. ‘Are your after-high-school goals the same as when you were a ninth grader?’” *Allow time for students to respond.* “Are there school or community opportunities you may be missing?” *Allow time for students to respond.* “Is everything that you’re doing in high school directly related to your postsecondary and career goals?” *Allow time for students to respond.*
2. “What about your leisure activities and hobbies? Raise your hand if you have a hobby or volunteer situation that contributes directly to your career goals.” *Call on students and let them discuss how their hobbies or situations contribute to their career goals.* “What are some community, summer-break or after-school opportunities available to students that can provide work experience?” *Allow time for students to discuss the question. Write their answers on the board.*
3. “Every year it’s a good idea to evaluate what you’re doing and where you’re going and look around for opportunities you might be missing. Tenth grade is a good time to consider gaining some work experience, whether paid or volunteer, that will allow you to investigate careers. It’s also a good time to have a look at your portfolio and see what needs updating

and perhaps consider some areas, such as work experience, that you haven't addressed before."

4. *Tell students they will be updating their GCIS portfolios. Distribute the student handout, **GCIS My Portfolio Update**, go over the directions for the activity, answer questions from students, and ensure that they understand the assignment and when it is due. Encourage students to complete the assignment. Impress upon them how important it is that they continue to investigate and explore ALL their options while at the same time taking those courses that will enhance their plans. Encourage them to maintain good study habits. Good study habits equal good grades on report cards. Study skills will determine just how successful one will be in postsecondary schools.*

Evaluation:

Students will be evaluated on their participation in the class discussions and on their handouts.

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Student name: _____

Advisor: _____

Date: _____ Due Date _____

Is it time to investigate work opportunities to provide the experience you need to reach your career goals? Consider volunteer work - through your school, your place of worship, club affiliations, community organizations, civic and professional organizations, or private institutions. There are a thousand ways to work and gain valuable career skills that will put you ahead of the crowd. Would volunteering give you an edge? Would paid work be the answer? What could you do to get more work experience? Take the summer to do volunteer work or work part-time at a job that interest you.

Your portfolio can help with these questions. It contains a wealth of information you've gathered and recorded and provides you with the perfect opportunity to reflect, update, re-examine, and validate who you are, where you're going, and how you're going to get there. It is projected that people will change jobs 5 to 7 times in a career. Therefore the information you are gathering will be valuable to you time after time.

Directions

1. Log into GCIS using your personal portfolio User Name and Password.
2. Click on **My Portfolio Main Menu** and review the contents of your portfolio beginning with your personal information. Update any information that's needed throughout.
3. Once you've reviewed your information, don't forget to save any new information in your portfolio.
4. Answer the following questions about the activity on a separate sheet of paper and turn it in to your advisor by the due date.
 - Did your portfolio reflect your current interests? How have your interests changed?
 - Is your high school coursework on track with your career plans?
 - Do your post-high school plans include going to a two- or four-year college? Does your coursework support your plans? How?
 - Do you have work experience that contributes to your career goals? How so?
 - Are you interested in volunteer work? Why or why not?
 - Do you have hobbies that contribute to your career goals? How do they contribute?

